

Yeadon Westfield Infant School
Policy for the management of drug related incidents
2020
Review 2023

This school is committed to safeguarding and promoting the wellbeing of all children, and expects our staff, governors and volunteers to share this commitment. This policy should be read in conjunction with all other school policies.

1. Introduction

Should there ever be an incident in school involving the misuse of any kind of drug, the following guidelines will be followed.

All incidents will be recorded.

2. Aims

Our main concern in all incidents is for the pupils' welfare and safety.

3. Agreed procedures

- The head teacher or another designated person will be informed immediately.
- If any substance has been taken the appropriate medical action will be implemented.
- Any substance found in a child's possession will be removed and stored in a safe container with date, time and place of finding, finder's name and a witness. (Care should be taken over the storage of solvents. If identification of the substance is difficult, contact the Police. Also, if safe disposal is required, contact the cleansing department for disposal of drug related litter. A sharps box can be obtained from environmental health.)
- If any drugs, alcohol or solvents are discovered in the school grounds or premises, they should be removed using gloves or tongs, into a safe container if necessary, and disposed of.
(The site superintendent will regularly check the site.)
- If a child has taken or is in possession of an illegal substance, then social services need to be informed.
- If a teacher suspects a child of being under the influence, or the child says s/he is using drugs, alcohol or solvents, social services will be informed and in certain circumstances parents may be informed. Medical attention may be required.

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- If a child discloses parents/carers are misusing/selling drugs etc. then further advice should be sought from social care. Staff are also referred to the Child Protection Policy.
- If drugs etc. are being made available in the vicinity of the school then the school will contact the police for advice.

N.B.

- Staff are not legally allowed to search pupils for any substances. Only school property can be searched. Children can be asked to hand over property or turn out their pockets. If a teacher suspects that a child is in possession of an illegal substance a witness should be present before a preliminary investigation takes place.
- On all occasions where action is taken concerning the misuse or handling of substances not allowed on the school premises, the chair of governors shall be informed.

4. Recording and reporting

- All incidents will be recorded.

5. Related policies

- Child Protection and Safeguarding Policy
- Medication in Schools
- Health and Safety